

<p>1. Log in to your account</p>	<ul style="list-style-type: none"> Go to www.arbiterathlete.com Log in with your email address and password sent to you in the ArbiterAthlete welcome email. If you have forgotten your password or need to reset your password, click the <i>Forgot Password</i> link.
<p>2. Where do I find Wellness & Safety?</p>	<ul style="list-style-type: none"> Once logged in, click the <i>Wellness & Safety</i> button. If you do not see the <i>Wellness and Safety</i> button, you do not yet have appropriate permissions for your school, contact schoolsupport@planeths.com
<p>3. Wellness & Safety Dashboard</p>	<ul style="list-style-type: none"> From your Wellness & Safety Dashboard, you can: record a new injury, view your treatment log, start treatment, filter by year, team, injury and status, and view athlete injury by team and status.
<p>4. Creating a New Injury</p>	<ul style="list-style-type: none"> Create a new injury on your phone/tablet from the field or your office by clicking on the <i>New Injury</i> button. Select the team, athlete, date of injury, record notes (with speech dictation when on phone), take and add photos, then click Save or Save & Continue. Select the injury cause, occurrence, location, injury type, and status. You can send an injury report at any time.
<p>5. Updating an injury</p>	<ul style="list-style-type: none"> Update an injury by clicking on the injury from the Wellness & Safety Dashboard and update/add/modify as needed. You have the option to send an updated injury report now.
<p>6. Treatment Check In</p>	<ul style="list-style-type: none"> Athletes can check in to treatment by entering their student ID number or last name and date of birth.
<p>7. Treatment Log</p>	<ul style="list-style-type: none"> To add to your treatment log, starting from your dashboard, click the Treatment Log button and select the student from the list. Add notes, photos, and update status.
<p>8. How do athletes populate in the Wellness & Safety Module?</p>	<ul style="list-style-type: none"> Once a student creates their account and selects a team from the sports interest section, they will then be available for selection when adding a new injury. If you are not seeing an athlete for selection, click on the Athletic Forms button, select the student, and check the appropriate sport.
<p>9. Are coaches able to view athlete injury data?</p>	<ul style="list-style-type: none"> Yes, those with permissions have access to a read only view of the Wellness & Safety dashboard.

*The onboarding wizard/team setup must be completed to show teams when adding a new injury.

**Notifications are email and/or text messages depending on the preferences set during account creation.